

Part I, line 1 and Part III, line 1

MEIC is a nonprofit environmental advocate founded in 1973 to protect and restore Montana's natural environment. It monitors and influences state government actions, educates the public, and provides individuals and nonprofit groups with advice and assistance. The organization works on a broad range of issues, including water and air quality, global warming and climate change, energy policies, hardrock mining, local land use planning and development, the management of State-owned lands, and defending Montanans' constitutional right to a clean and healthful environment. MEIC's financial support comes primarily from its members and other nonprofit organizations.

Part III, line 4a

Monitored and influenced the decisions and activities of Montana state government (primarily) and Montana local government and the federal government (secondarily) that affect the environment. MEIC talked to, met with, and wrote to government officials on over 100 occasions during the year, submitted official written comments on proposed government actions approximately 30 times, and was responsible for generating many hundreds of communications from MEIC members to government officials. In addition, MEIC was a plaintiff or intervenor in 15 legal actions involving government decisions.

Part III, line 4b

Educated individuals about environmental issues and the natural environment. MEIC published seven issues of three newsletters that were distributed to as many as 2,700 households and organizations, sponsored five public events, distributed printed and electronic alerts, and mailed informational materials to almost 25,000 members of the general public. In addition, MEIC was a source of information for an estimated 200 stories in the mass media in Montana and throughout the country, and in national trade publications, and was specifically mentioned, or its staff or board members quoted, over 50 times.

Part III, line 4c

Assisted individuals and nonprofit organizations to address environmental issues of concern to them. MEIC assisted approximately 300 individuals during the year, on a one-to-one basis, by providing them with information and advice, and worked with at least 30 nonprofit organizations, often on a continuing basis, by providing information, strategic and technical assistance, and(or) services.

Part VI, line 6 and line 7a

MEIC is an organization that is supported by its members through the payment of voluntary contributions. The members, who are not divided into classes, elect all the directors of the organization, although the Board may elect directors to fill vacancies. The members also must approve the provisions of the By-Laws relating to the number of directors, the terms of office of directors, and the manner in which directors are elected. The members do not have any rights to receive distributions of income or assets from the organization.

Part VI, line 11

MEIC's Form 990 is prepared by the business manager. It is reviewed before it is filed by the executive director and development director, and then by the secretary, the treasurer, and any other director who requests to do so.

Part VI, line 12c

MEIC's conflict of interest policy covers all officers, directors, and employees. MEIC uses the information on the disclosure forms to monitor for potential conflicts. Conflicts involving employees, other than the executive director, are reviewed and resolved by the executive director. Conflicts involving officers, directors, or the executive director, are reviewed and resolved by the Board. No one with a conflict is allowed to participate in any affected decision.

Part VI, line 15

Each year the Board approves the salary of the executive director and the executive director approves the salaries of all other employees. The decisions are documented in writing. Part of the approval process includes a discussion, or review, of salaries for comparable positions in comparable organizations, but the review is informal since MEIC's salaries are known to be considerably below those of its peers. In 2009, and the preceding three years, salary increases, in general, have been limited to 3% per year to approximately match the rate of inflation.

Part VI, line 19

MEIC makes its governing documents and conflict of interest policy available on request, and posts its financial statements (as part of Form 990) on its web site.

Part VII, Section A, line 1a

None of the individuals listed devoted any time to the related organizations listed in Schedule R.

Schedule L, Part IV

The payments were made to the law firm of McGarvey, Heberling, Sullivan & McGarvey, in which Roger Sullivan is a partner. The firm was hired nearly two years prior to Sullivan becoming a director of MEIC for its expertise in land use issues. It has represented MEIC and more than 60 other plaintiffs in two lawsuits involving the rezoning of land.

Schedule R, Part V, line 2

The amounts involved were determined by the actual value of the cash transferred, and the estimated value of the services provided, to the controlled entities.